

**RICHMOND UNIFIED
LOCAL HUMAN RIGHTS COMMITTEE
MINUTES
GROUP A
September 20, 2012**

Committee Members Present:

Barbara Delbridge Chair	X	Thomila Wilson, Secretary	X_____
Rhonda Carter, Vice Chair	X	Janice Gant	X_____
Shareen Chavez-Young	_____	Samara Gracia	_____

Affiliated Agencies Presents (check those present):

Abundant Life	X_____
Accent Group & Family Services, LLC	X_____
Arch Support Residential Services	X_____
Community Alternatives Consortium	X_____
Counseling & Advocacy	X_____
Deuteronomy Eight Eighteen	X_____
Diversity Training & Support Center	X_____
Family Insight	X_____
Family Integrated Counseling Services	X_____
Family Maintenance Counseling	X_____
Pathways Developmental Services, Inc	X_____

Others Presents: Walter “Buddy” Small, Region IV Human Rights Advocate

- I. Welcome/ Office of Human Rights Comments: Advocate’s reports (*started with Advocate because LHRC members needed a quorum to begin*).**
 - **Composition of LHRC Members**
 - Impact Community Services, a provider that was approved for affiliation during group B’s July 19th 2012 meeting has been assigned to Group A. Mr. Small will provide contact information to Ms. Williams, Group A’s Secretary.
 - Mr. Small reported that next quarterly reports for both groups A and B are due to LHRC on or before November 1st 2012.
 - Going forward, the LHRC will only address reports that need additional information or clarification during meetings.

- Hosting providers are being urged to send minutes to Mr. Small within 7 working days of LHRC meeting. As a reminder abuse reports notification to Advocate is within 24 hrs of incident. Abuse investigations written report must be submitted to Advocate with 7-10 working days of incident.
- Mr. Small encouraged all providers to utilize him as much as possible because he serves as technical support for providers and has the responsibility to ensure providers are compliant and successful.

II. Call to Order / Introductions:

Ms. Ms. Barbara Delbridge called the meeting to order at 6:18 PM
Everyone introduced themselves and company representing to the group.

III. Reviewed/ Approval of Draft Minutes: July 19, 2012- The Committee's Secretary, Ms Wilson motioned to approve the minutes presented. Motion approved.

IV. Public comments:

None

V. Old Business:

None

VI. New Business:

1. Revised Richmond Unified LHRC Meeting Dates and Reporting Requirements Schedule for Group A, will be emailed by Ami Williams of DEET Group Home to Group A providers and to Mr. Small who will then provide to LHRC members.
2. Approve request for affiliation (program Expansion) R: Virginia Counseling and Community Development, to add an additional Therapeutic Day Treatment Services location. Provider was not present. Members did not move forward with approval.
3. Approve request for affiliation (Program Expansion) Re: Diversity Residential homes to add 2 additional homes. Michelle Whitingham of Diversity, provided detail information regarding the use of the homes and answered questions asked by the members. Thomila Wilson, LHRC Secretary motioned approval of request. Motion approved.

VII. Secretary's Attendance Report:

All providers of Group A were present

VIII. Next meeting: Group B - November 15, 2012 at It's A New Day located at 1664 Anderson Hwy., Suite H,I,J, Powhatan, VA 23139 Tel: 804-378-4225

Group A's next meeting is scheduled for Jan 17th 2013

IX. Adjournment of Regular Meeting 6:30pm. Members proceeded with closed session: Interview applicant for appointment to committee